

# **IQAC MEETING**

**2018-19**

(First Meeting)

## **NOTICE**

The first meeting of the academic year 2018-19 of the members of the IQAC will be held on Monday, 18 June 2019 at 11.30 a.m. in the Principal's office. You are requested to remain present in the meeting. The following agenda will be discussed in the meeting:

## **AGENDA**

1. To confirm the minutes of the previous meeting of the IQAC
2. Chairperson's address
3. To hold Orientation Program for the new entrants
4. To celebrate International Yoga Day
5. To celebrate Guru Purnima
6. To hold tree plantation program
7. To hold guest lectures by Udisha
8. To hold an inter-class essay writing competition by CharchaSabha
9. To hold a Talk Show by Udisha
10. To hold an inter-class competition of Varsha-Geet by the Cultural Committee
11. To hold a program for Women's Safety by Women's Cell
12. To celebrate Teacher's Day
13. To celebrate Janmashtami by the Cultural Committee
14. To celebrate Hindi Din by the Department of Hindi
15. To arrange a rally for the promotion of Cleanliness Drive
16. To hold a door to door visit for the awareness for Water Harvesting
17. To arrange the cleaning of the college campus
18. To hold a guest lecture by NSS
19. To hold a trekking camp by Udisha
20. To celebrate the NSS Day
21. To hold an inter-class elocution competition by NSS
22. To hold an inter-class essay-writing competition by NSS
23. To hold an inter-class poster-making competition by NSS
24. To hold a General Knowledge IQ Test by the Department of History
25. To celebrate the birth anniversary of Mahatma Gandhi
26. To celebrate the birth anniversary of Sardar Patel
27. To hold an inter-class essay-writing competition by the Department of History
28. To celebrate Navaratri by arranging Garba
29. To decide the date of the elections of the Students Council

30. To decide the date of the meetings of the Alumni Association and Parent-Teacher Association
31. Any other item with the permission of the chair

16 June 2018

Prin. Dr. H. C. Patel  
Chairperson  
IQAC

### MINUTES OF THE MEETING OF THE IQAC

The first meeting of the academic year 2018-19 of the members of IQAC was held on Monday 18 June 2018 at 11.50 a.m. in the Principal's office. The meeting was adjourned at 1.00 p.m.

The following members remained present:

1. Prin. Dr. H. C. Patel
2. Prof. P. N. Mistry
3. Prof. V. K. Desai
4. Prof. K. B. Parmar
5. Prof. S. D. Bhavsar
6. Prof. C. M. Gamit
7. Prof. C. S. Desai
8. Prof. D. V. Patel
9. Prof. F. G. Desai
10. Shri G. G. Patil

The following matters were discussed:

1. The minutes of the previous meeting of the IQAC was read out and confirmed unanimously.
2. The Principal Dr. H. C. Patel asked the staff to engage themselves in the more fruitful academic activities as the institution is going to be accredited by NAAC for the second time.
3. Prof. P. N. Mistry, the coordinator of IQAC, thanked the entire staff for their hearty cooperation in the accreditation process. She also asked them to increase the number of activities and the quality of the same too.
4. Prof. V. K. Desai, the Chairperson of Udisha, proposed to hold a number of activities such as some guest lectures, a Talk Shaw, a Trekking Camp, a job fair etc.

5. Prof. K. B. Parmar proposed to hold various extension activities under the auspice of NSS such as Orientation Program for the new volunteers, International Yoga Day Celebration, tree-plantation, some guest-lectures, door to door visits for water harvesting awareness, cleaning of the college campus, celebration of NSS Day, inter-class essay-writing, elocution and poster-making competitions, celebration of the birth anniversary of Mahatma Gandhi and Sardar Patel etc.
6. Prof. C. M. Gamit, the co-chairperson of the SC-ST Cell, proposed to hold training by the T. C. S. Company for the SC-ST students and to celebrate Guru Purnima and Teacher's Day.
7. Prof. F.G. Desai proposed to hold inter-class essay-writing competitions and a General Knowledge IQ Test by the Department of History.
8. Prof. C. S. Desai proposed to hold an inter-class Varsha-Geet competition, to celebrate Hindi Din, Janmashtami and Navaratri in the first term.
9. Prof. K. B. Parmar, the Chairperson of the Alumni and Parent Teachers Association, proposed to arrange a combined meeting of the same before Diwali vacation.
10. The meeting was adjourned with a vote of thanks.

25 June, 2018

Prof. P. N. Mistry  
Coordinator  
IQAC