YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	J P P Arts & Commerce College, Killa Pardi
• Name of the Head of the institution	Dr. Gangaben D. Patel
• Designation	I/c Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02602373327
• Mobile no	9913228508
• Registered e-mail	jppacc.kp@gmail.com
• Alternate e-mail	jppacc_pes@yahoo.co.in
• Address	Station Road
• City/Town	Killa Pardi, Dist. Valsad
• State/UT	Gujarat
• Pin Code	396125
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

	• Financial Status	**Grants-in aid**
	• Name of the Affiliating University	**Veer Narmad South Gujarat University, Surat**
	• Name of the IQAC Coordinator	**Prof. Pratima N. Mistry**
	• Phone No.	**02632234292**
	• Alternate phone No.	**9327159010**
	• Mobile	**9427345970**
	• IQAC e-mail address	**jppacc.kp@gmail.com**
	• Alternate Email address	**pratima_mistry@yahoo.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://www.jppacc.org/uploads/notice/notice_3rGKeZtv1650347967.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jppacc.org/uploads/notice/notice_6nUlXo1F1650348321.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.81**	**2019**	**04/09/2010**	**03/09/2015**
Cycle 2	**C**	**1.66**	**2019**	**20/05/2019**	**19/05/2024**

6.Date of Establishment of IQAC	**01/10/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Maintenance Grant	State Government	2014-15	149589
Institutional	Maintenance Grant	State Government	2015-16	134499
Institutional	Maintenance Grant	State Government	2017-18	127479

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Online State Level Quiz on THE AWARENESS FOR CORONA VIRUS

2. Online National Level Quiz on THE ENGLISH GRAMMAR

3. Online National Level Quiz on THE ENGLISH LITERATURE

4. Circulation of quizzes on the topics of syllabus for continuous evaluation

5. Online celebration of International Yoga Day and other events

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The Academic Calendar of the Year mirrors the Plan of Action that is chalked out at the beginning of the academic year.	The Action Taken Report provides the proof and record of the actions undertaken as per the plan made in the beginning of the year.
https://jppacc.org/uploads/notice/notice_kt8aEjBB1654052314.pdf	https://jppacc.org/uploads/notice/notice_rKSKkL4G1650348236.pdf

13.Whether the AQAR was placed before statutory body? | **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	16/02/2022

15.Multidisciplinary / interdisciplinary

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The college is a multidisciplinary institution in the sense that it
offers two disciplines: Arts and Commerce.

In the Arts Discipline, UG and PG courses are offered.

At UG level, in the Arts Discipline, three programs are offered:

   1.  BA in History
   2.  BA in Gujarati
   3.  BA in Economics

At PG level, in the Arts Discipline, two programs are offered:

   1.  MA in History
   2.  MA in Gujarati
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In the Commerce Discipline, only UG course in Accountancy is offered.

In these two Disciplines, there are many interdisciplinary papers/subjects are offered. They are as follow:

1. Environmental Studies:

This is an interdisciplinary subjects taught at the First Year BA and BCOM

The students learn in detail about almost all the aspects of environment: types, threats, ecosystem etc.

1. Major Revolutions

This is an interdisciplinary subject taught at the Second Year BA.

Students studying in the Second Year BA have to choose from among two interdisciplinary papers/subjects: "Major Revolutions" and "Indian Culture" along with their core course and elective course.

The students study about the major historical revolutions that took place across the world.

1. Indian Culture

This is another interdisciplinary subject offered at the Second Year BA.

As its name suggest, it is about Indian Culture: its history, development, changes and phases it passed through.

16.Academic bank of credits (ABC):

Not undertaken by the institution so far.

17.Skill development:

The institution offers four programs at UG level:

1. BA in History
2. BA in Gujarati
3. BA in Economics
4. BCOM in Accountancy

And two programs at PG level:

1. MA in History
2. MA in Gujarati

Throughout their academic journey of three years at UG level and two more years at PG level, students learn a number of skills: hard skills as well as soft skills.

Study of every subject instil a specific skill into its learners.

Language skill

Gujarati is the mother tongue of most of the students of the institution. Apart from Gujarati, Hindi, Sanskrit and English languages are offered for study. The study of these languages makes them proficient in them. Moreover, language is powerful medium of expression. So, proficiency in language facilitates students to express more effectively their ideas on any subject they learn. Moreover, the proficiency in a language improves the communication skills of the students.

Accountancy teaches students the practical applications of accounting. The subject enables students to learn the basic concepts of partnership accounting and allied aspects of accounting. It also teaches students to learn the technical expertise in maintaining the books of accounting.

Taxation is offered as elective course. It helps students learn to compute taxable income from salary and compute taxable income from house property. The students identify long term and short-term capital gain and calculate taxable capital gain. The students identify the deductions from gross total income and understands returns, filling of return of income, due date, kinds of assessments and assessment procedure.

Auditing subject imparts knowledge about auditing, audit programs, working papers and preliminaries before audit. The students learn to analyse the implementing of internal check and internal control in concerns. The students understand the various aspects of vouching and learn how to verify and value various assets and liabilities.

Business Administration is offered in the Faculty of Commerce as a compulsory subject that teaches students how to manage things and events in business. They acquire skills from the planning to how to control or manage corporate things and events and also how to coordinate things.

Banking in the Faculty of Commerce imparts the practical knowledge of the banking system of our country. The subject teaches many things about banking procedure such as crossing and endorsement in the cheques, commercial banks, EXIM banks, traditional banking, elements of modernized banking, and functions of RBI and methods of credit control.

Marketing in the Faculty of Commerce teaches students the entire procedure from the production to the sale of a product. The students also learn the marketing strategies of the service sector, modern marketing concepts, segmentation, diversification, elimination, pricing strategies etc.

Economics is offered in both the faculties, Arts and Commerce. The subject helps students learn to analyse the demand determinants and measuring price elasticity of demand.

Statistics in the Faculty of Commerce explains the primary concepts of statistics, data collection, sampling and tabulation. The subject develops the ability to solve problems in correlation and regression analysis. The subject develops students' analytical skill that can help them in future while making surveys or projects etc.

Business Regulatory Framework or Mercantile Law in the Faculty of Commerce develops awareness among students regarding the laws that affect trades and commerce.

History in the Faculty of Arts fosters a historical perspective of the students by developing proper knowledge of the historical events such as war, their cause and effects.

Psychology in the Faculty of Arts makes students proficient in certain soft skills such as problem-solving, adaptability, stress-management etc. and with that, the students can learn how to develop healthy human relationships with other in personal as well as professional life.

Apart from that, students learn many soft skills as a part of their curriculum and also from their interactions with peers and faculties, and from their participation in various co-curricular, extra-curricular, extension and sports activities.

Students learn adaptability, leadership skills, communication skills, team-work, goal-setting, problem-solving, etc. soft skills formally as well informally.

Various activities such as elocution, singing, dancing, performing on the stage remove students' stage fear and make them confident.

Competitions such as essay-writing, poster-making, slogan-making make them think on a given topic and thereby widen their scope of knowledge.

Sports activities teach them the importance of fitness, team-work, and sportsman spirit.

Extension activities teach them team-work, social responsibility, and good citizenship.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The medium of teaching in the institution is Gujarati, the vernacular. Gujarati is offered as a core course and elective course at UG and PG level in the faculty of arts.

In the faculty of commerce, Gujarati is offered as a core compulsory subject as an option to core compulsory course in English.

Apart from Gujarati, Hindi and Sanskrit are offered as an elective course at UG level in the faculty of arts. Sanskrit is also offered as a core allied course at the First Year BA.

The syllabi of all these subjects make students aware of Indian languages and Indian culture. The literary aspects of the syllabi teach students of the rich and diverse cultural heritage of India.

Apart from the languages, there is an interdisciplinary course named Indian Culture taught at the Second Year BA. It informs students how rich our Indian culture has been and what changes it has gone so far.

However, all these subjects/courses are taught offline. There is no provision for online teaching of any course in the institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The main aim of the education has remained so far been to score good marks in the examination. The students weren't skilled or knowledgeable enough by the end of the semester due to this method. It has also widened the employability gap among the students.

The outcome-based education focuses on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they to complete the goal by end of the course.

Formally, there is no outcome-based courses offered by the institution. However, many courses offered by the institution can be termed as outcome-based.

1. Accountancy is offered as a core course at the UG level in the faculty of commerce. At the end of the semester, the students are supposed to learn the basic aspects of accountancy, practical applications of accounting, and technical expertise in maintaining the books of accounting.
2. Taxation is offered as an elective course at the UG level in the faculty of commerce. It helps students understand returns, filling of return of income, and kinds of assessments and assessment procedure. After completing the course, the students become capable of working as a tax consultant.

Oher courses in the faculty of commerce such as auditing, economics, business administration, statistics, banking, marketing etc. are also, to some extent, outcome-based courses in the sense that the students learn certain topics at the end of the course that help them gain employment.

In core compulsory courses in English as well as in Gujarati, business communication is taught that can be of great help to students when they have to work in corporate sector.

20.Distance education/online education:

No programs or courses are offered for Distance education or for online education by the insitution.

During this year, due to Corona Pandemic, the teaching-learning process has been done online. But that was an exceptional case and not a regular practice of the institution.

Extended Profile

1.Programme

1.1   **30**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **530**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2   **562**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **343**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **14**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **0**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	30
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	530
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	562
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	343
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	14
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	0

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	28.30194
4.3 Total number of computers on campus for academic purposes	11

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, an academic calendar is prepared that covers the planning of all the academic, administrative and other important activities of the institution.

The classes of the Second- and Third-Year students are commenced even before the results of the University examinations are declared. This gives students maximum teaching days.

The new entrants are counselled about the subjects they have offered and are informed of the various activities carried out by the Institution throughout the year.

The distribution of papers is done before the summer vacation so that the faculties can prepare the topics during vacation. The

visiting and ad hoc faculties are also informed in advance of the topics they are supposed to teach. This gives them enough time for preparation and timely completion of syllabus.

It is strictly expected that the syllabi are completed in time. Extra periods are scheduled in case of difficulty. When some faculty takes leave for a longer period, an ad hoc faculty is appointed as replacement.

Co-curricular, extra-curricular, sports and extension activities are carried out only after the classes are over. Some periods are allotted for them in the time table. So, no extra activity is done at the cost of studies.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://jppacc.org/uploads/notice/notice_6 nUlXo1F1650348321.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the Institution is prepared month wise once the University's Academic Calendar is received. The University provides some important dates of internal test, examinations, election of Student Council, vacations and other administrative events.

Before that, all the Heads of the Departments and the Chairpersons of various committees submit their planning to the IQAC. A register is maintained wherein the planning of all the activities is recorded.

Once the academic calendar is prepared, it is uploaded on the college website for the easy access of its stakeholders.

The institution strictly adheres to the schedule provided by the University. For that, the faculties are strictly asked to make timely completion of the syllabi. It is strictly insisted that all the planned activities are implemented.

For continuous internal evaluation, the institution strictly adheres to the internal test schedule provided by the affiliated university. Besides that, the faculties are asked to evaluate students in their own ways.

Some faculties prepare question banks and circulate quizzes on the topics prescribed in the syllabus.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://jppacc.org/uploads/notice/notice_r KSKkL4G1650348236.pdf

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | B. Any 3 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college, the Institution cannot design the curriculum of its own. However, many faculties of the college are members of the Boards of Studies in their respective subjects. They play a vital role in the design of the curriculum.

The Institution integrates the cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics through its co-curricular and extra-curricular activities. The Institution aims at the holistic development of the students. For that, any sort of gender-discrimination is strictly avoided. Students of all gender are given equal preference in all the activities carried out by the Institution. The girl-students are given enough opportunities to voice their problems.

Continued....in Additional Information

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

530

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

475

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed both formally and informally by the institution. Formally, it is done through internal evaluation tests. Informally, it is done during the classroom interactions.

During the classroom teaching, questions are asked and from the responses, the faculties can guess the levels of the students. However, it is not easy to assess each student's learning level this way. For that, we have to wait for the results of the internal tests. Students are encouraged to speak in the classroom. They are asked to clear their doubts regarding their learning topics.

No special programmes are arranged for the advanced or for the slow learners.

However, many faculties help them by the best possible ways. The students are provided materials and questions banks. Some faculties circulate quizzes based on the syllabus topics which help students know in what areas they need to improve.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_7 34wqDU91660974592.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1306	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There is no scope for field work or project work in the curriculum at UG level. However, in some extension activities carried out by NSS, the students get chances of experiential and participative learning. They are:

1. Conducting a Survey: During the Annual Camping, the NSS volunteers undertake a survey of the village which is also the camp site. This year, due to Corona Pandemic, the Annual

Camping did not take place.

2. **Tree Plantation:** This has remained a regular extension activity. The saplings are planted and taken care of. The students are given saplings free of cost to plant them at their places. This year, this event was held online. The students sent the pics and videos of tree-plantation.

3. **Cleanliness Drive:** Under this drive, cleaning of college campus and the streets of the adopted village are done. Besides, rallies are arranged. Inter-class essay-writing, drawing and poster making competitions on this topic are held. Without the physical presence of the students, this year, these activities could not be carried out.

4. **Site Visits:** NSS and some departments hold visits to jail, old age homes, and school for differently-abled children every year. Such visits expose students to some dark aspects of the society they live in. This year, however, no such site visits have been organized.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The most of the teaching-learning process is done traditionally with chalk and talk. Along with the lecture method, question-answer method is employed. The students are encouraged to speak and raise their doubts regarding their topics.

There are no smart classes in the college. And in the absence of ICT enabled tools, the faculties do the teaching in a traditional way.

For the holistic development of students, a number of inter-class and inter-college essay-writing competitions, debate competitions, and poster making competitions are held.

In the Faculty of Arts, movies based on the literary texts are

screened. This year, due to online teaching students were sent the link for the same. They are also asked to watch relevant videos on You-Tube or other internet sites regarding their topics of subject.

Some teachers distribute study materials and Question Banks. Site visits and educational tours are conducted for the participative and experiential learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated college, the Institution has to strictly follow the Internal Assessment System decided by the University to which it is affiliated.

The internal marking system includes marks for presence, library assignments and internal evaluation tests. At Institute level, this mechanism is very transparent. All the records related to internal examinations are kept carefully and sent to the University time to time in the format decided by the University.

The Internal Evaluation Tests are taken at the end of every Semester as per the norms decided by the University. An Additional Evaluation Test is also scheduled.

The question papers of the internal tests are drawn after the style decided for the University examinations. The question papers evaluate memory, logical thinking and descriptive power of the students.

The question papers are received in sealed envelopes from the faculties by the Examination Committee. It is insisted that the assessment of the assignments and answer-books is done properly and in time.

Some faculties prepared quizzes in Google Forms based on the topics of the study and circulated them to the students for continuous evaluation. This turned out to be a good step during the online teaching this year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://jppacc.org/uploads/notice/notice_GzgodkJP1660974614.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has set a mechanism to deal with internal examination related grievances which is transparent, time-bound and efficient.

The IQAC and the Examination Committee see to it that the assessment of the assignments and answer-books is done properly and in time.

The marks-sheets of the internal tests are displayed on the notice board of the College.

In case of grievance, the students are shown the answer-books. If the complaint(s) found genuine, the provision of reassessment is also made.

In the case of grievance, the student has to apply for the same. Soon after the application is received, the grievance is redressed. In such a case, the concerned faculty is asked to reassess the answer-book in the presence of one or two members of the Examination Committee. A written-note of this is kept in the office as well. However, such cases rarely take place.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution runs UG and PG programs.

At UG level, there are four programs are offered:

1. BA with History
2. BA with Gujarati
3. BA with Economics
4. BCOM with Accountancy

At PG level, two programs are offered:

1. MA with History
2. MA with Gujarati

By the end of the UG program, the student acquires the necessary information, knowledge and skills regarding the subjects of their studies. The student acquires employability and self-confidence to earn their livelihood. The syllabi as well as the teaching-

learning process in the classroom make sure that the student becomes a responsible citizen and not turns out to be a nuisance to the society they live in.

Program and course outcomes for all programs offered by the Institution are stated and displayed on the website of the college. The teachers, students and their wards are informed to refer to them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jppacc.org/page/programoutcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes, program specific outcomes and course outcomes are attained on an informal basis. They are discussed in reference to the students placed or the students went for the higher education courses.

The Institution does not have any mechanism to evaluate them. Through the Transfer Certificate, the Institution can keep a track record of the students going for higher education. This helps the Institution understand to some extent the outcomes of a certain course or program.

Through Alumni Association too, the Institution learns of the activities and professions the alumni involved in. However, the employability gap is considerably high and many students having excellent academic career also fail to get employed.

Farming is major activity of the area and the areas surrounding the place. Therefore, to keep a track of the program outcome or the course outcome is quite difficult. Around 50% of the girl students do not go for any employment after their study is over. They prefer or are forced to lead the life of a housewife.

There are two big GIDCs (Gujarat Industrial Development Corporation) namely Pardi GIDC and Vapi GIDC that can offer employment to the students. The programs and courses offered by

the Institution are open-ended and most of the students go for further studies after graduation. Many involve in farming activities or their ancestral trades. In such cases, it becomes difficult to measure the program or the course outcomes for the Institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://jppacc.org/uploads/notice/notice_N2F4PVfj1660974663.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

232

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://jppacc.org/uploads/notice/notice_2y8JV1mx1660974680.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Not done.

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College Staff Room is the place where new and creative ideas are shared and discussed. Many of them are carried over to the class-rooms that are relevant to the teaching and learning of a specific subject.

The students and staff are provided the facilities of necessary text-books, reference books, literary works, magazines and newspapers. A considerable amount is spent every year for the purpose. The faculties are free to order necessary books of their subjects.

The faculties are granted duty leaves to attend seminars, conferences, workshops, training programs to enhance their knowledge. They are also encouraged to do research work in their respective subjects.

The faculties are felicitated when they get M. Phil or Ph.D. degrees. Many faculties of the Institution go to other Institutions as guest lecturers. Many faculties of other Institutions are invited as guest lecturers to share their views on various topics. This interaction of views enriches the teaching-learning experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jppacc.org/uploads/notice/notice_J DNd3HHH1660974697.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution successfully performs its social responsibilities. The Institution is committed to the residents of the town in which it is situated as well as to the people of surrounding areas the students come from.

A number of extension activities are carried out throughout the year by the NSS units of the Institution. The Institution sees to it that apart from academic development, the students become aware of their social and moral responsibilities. For that purpose, a number of extension activities are carried out throughout the year by the NSS.

Environmental issues are taken seriously by the Institution. Tree plantation program was done online this year. The students planted saplings at home and sent pictures of them to the NSS program officers.

Cleaning of college campus and the streets of adopted village is a regular activity but this year it couldn't be carried out.

Due to online classes throughout the year, many extension activities could not be carried out by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

176

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructural facilities for

teaching and learning process. Presently the College has 22 classrooms including one seminar hall with overhead projector. The Central Hall or the seminar hall contains the facilities of an overhead projector, microphone system and a stage. The Central Hall has the capacity of housing 250 persons.

In the main building of the institution, there are separate staff rooms for the teaching and non-teaching staffs and one separate office for the principal. There are separate rest rooms for the boys and for the girls where they can rest, read and retire when not feeling well. There is a provision for separate toilets for the boys and the girls. Both the toilet sections are separate and are at far distance.

There is a water room with RO system and cooler that supplies potable water to the students in the College building and outside the College building.

There is a large covered area for the students coming for administrative works where they can comfortably fill in the forms and stand in a queue pay the fees etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jppacc.org/uploads/notice/notice_CBZs004F1660974750.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate number of facilities for the cultural and sports activities.

The institution has a large and well-maintained playground.

There is a separate building for gymkhana activities. The gymkhana building has an indoor badminton court and other sports accessories for indoor and outdoor games such as cricket, volleyball, badminton, table-tennis, boxing, chess, carom etc. The building also houses trade mills and cycles for exercises.

Every year, required new sports accessories are added and the old ones are repaired if need be. There is a full-time Physical

Training Instructor who successfully carries out all the interclass and inter-college sports activities.

For Yoga activities, the playground of the College is used and sometimes the Central Hall is also used.

There are enough number of classrooms, stage, microphones and a big seminar hall for cultural activities. There are also adequate number of musical instruments such as harmonium, tabla, tambura, tambourine, and manjira etc.

Materials for holding activities such as Mehendi, Rangoli, Drawing, Poster-Making etc. are purchased as and when necessary.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jppacc.org/uploads/notice/notice_PxUgNccg1660979271.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.43688

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is a separate two-storey building on the campus of the College. It is rich with number of textbooks, reference books, journals and some rare books. The Library of the Institution is run manually. The College does not have a permanent Librarian. Since a long period, the College Library is run by an ad hoc librarian. As per government policy, new recruitment has been not made in this case.

The arrangement of books, records are done with the help of the ad hoc librarian and an ad hoc peon. There is a computer in the library. The data regarding all the purchased books and accounts for the same are saved in it. In near future, the Institution plans to make library automated. Though the library is run manually, the system is such that one can easily get books required. The books of all the subjects are arranged in separate cupboards.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://jppacc.org/uploads/notice/notice_zhObJGD31660979449.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.47265

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24.32

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has total 11 computers including two laptops. All of them have Internet access. The Wi-Fi facility in the Institution has the speed of 12 MBPS and is available to the staff.

An Annual Maintenance Contract has been made with two outside agencies for the smooth run of these facilities. One agency looks after the maintenance of the computers and the other takes care of the Net Connectivity.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[https://jppacc.org/uploads/notice/notice_q d2LXNeO1660979385.pdf](https://jppacc.org/uploads/notice/notice_qd2LXNeO1660979385.pdf)

4.3.2 - Number of Computers

11

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.43688

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the physical, academic and support facilities such as library, sports complex, classrooms, computers, etc. are maintained through systematic strategies.

There is no permanent staff in class 4 category. So, the ad hoc staffs are employed to clean the entire building and the sports complex along with the playground.

The ad hoc librarian and the members of the Library Committee supervise the facilities in the library and prepare the budget for the purchase of books and periodicals.

The PTI and the Gymkhana Committee look after the purchase and maintenance of the sports accessories.

The services of two agencies have been hired for the maintenance of computers and WIFI network.

Annual Maintenance Contracts have been done for the computers, WIFI facilities, electricals, water coolers, etc.

A Dead Stock Register is kept and regularly updated. It is also audited every year.

The Head of the Institution and the staff see to it that the purchased instruments are properly used and no harm done to them.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jppacc.org/uploads/notice/notice_iGWRhZ2C1660979332.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

975

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

54

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**B. Any 3 of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council is formed every year following the norms set by the University to which the Institution is affiliated.

For the smooth running of the institution, a number of academic and administrative committees are formed.

Students' participation and engagement are seen in many of such committees.

A number of committees work under Student Council such as

1. **Finance Committee**
2. **Cultural Committee**
3. **Debate Committee**
4. **Gymkhana Committee**
5. **Planning Forum Committee**
6. **Educational Tour Committee**
7. **Magazine Committee**

Students' representatives work as members in these committees. Each of these committees consists of a faculty as a chairperson, two to three faculties as members, and a Class Representative as a secretary, and two to three Class Representatives as members.

The student members of the committees help the chairperson organize various events and competitions and also participate in them.

Apart from these committees, the students are also made a part of Internal Quality Assurance Cell.

The important events of the Institution such as Musical Morning, Annual Day, Prize Distribution Ceremony, publication of the college magazine and Annual Sports Meet etc. where financial transactions are involved, the members of the Student Council are confided in.

Due to Corona Pandemic, the elections of the Students Council have not been held this year. Still, the activities under the auspice of all these committees have been carried out by the faculties appointed in these committees.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_q dCcMLBT1660979500.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	*View File*

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The meeting of the Alumni Association is held once a year. The alumni share their experiences and discuss and suggest what should be done for the enrolled students of the Institution. They give their suggestions regarding the academic and administrative facilities in the institution. The institution sincerely tries to implement their suggestions.

The alumni are invited and they remain present in many important events of the college such as Annual Day, Musical Morning, Sports Day and Prize Distribution Ceremony.

Majority of the alumni belong to the financially backward families. In this case, the Institution cannot expect monetary help from them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	*View File*

GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 - Institutional Vision and Leadership
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Pardi town where the institution is situated is a rural area. Therefore, 80% of the students belong to the socially and economically backward classes.

The primary vision of the Institution is to cater higher education to these students. It is the mission of our college to help them merge into the main stream of the society by imparting higher education.

For the holistic development of students, a number of curricular, co-curricular, extra-curricular, sports and extension activities are carried out throughout the year. The classroom teaching and other extra activities give them value-based experience of life.

The cultural activities make them aware of our rich cultural heritage.

The extension activities make them aware of their social and national responsibilities.

The sports activities make them learn the importance of health in life and teach them sportsman spirit.

The celebration of the birth anniversaries of the great Indian personalities inspires them to pursue higher goals in life and to persevere to achieve them.

The institution provides monetary help to the students who do not receive any scholarships from the government.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_x C1R2m5i1660979642.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The structure of the institution has always remained participative and decentralized since its establishment in 1981. There is a permanent principal in the institution. In their absence, a senior faculty is given the charge to handle the administrative and academic tasks.

In the meetings with the Management, the principal informs them of the important decisions and receives approval for the same. The Management has always backed the decisions taken for the welfare of students and the staffs. They are informed of the activities carried out in the institution.

The HODs are authorized to decide the workloads, distribution of periods, topics to teach and distribution of papers for assessment among faculties in their respective departments. They are also authorized to order books of their respective subjects for the College library as per the budget allocated. While ordering the books, the Head of the Department confides the other faculties of their department.

Various committees are formed for the effective running of academic and administrative activities. There are seven committees under the Students Council.

Besides, there are committees made imperative by the government and the UGC.

For administrative purpose too, many committees are formed.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_y jouw6LV1660979671.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic and administrative plans are discussed and implemented after due discussions between the Head of the Institution and the staffs.

The plans comprise of the appointment of ad hoc staffs, introducing additional infrastructural facilities etc. The approval of the Management is sought when a big amount is concerned.

A number of infrastructural facilities have been introduced by the institution. CCTV cameras have been installed in all the classrooms, offices, lobbies and parking areas. This has helped in observing discipline and safety in the classrooms as well as in the campus.

There are two generators owned by the Institution. One is fixed and the other portable. This ensures the uninterrupted academic and administrative work of the Institution. A few solar lights have been installed on the campus. Water-harvesting is done traditionally. For Wi-Fi facilities and for online admission, software with server is installed.

The Institution preserves all the important documents and they are audited periodically by a professional auditor. Documents regarding the introduction of all sorts of infrastructural facilities are available in the administrative office.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jppacc.org/uploads/notice/notice_l Hl3GNav1660979569.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being an affiliated college, the Institution has to follow the rules and regulations decided by the University to which it is affiliated, the State Government and the UGC.

At institutional level, the principal is the final authority who supervises all the academic as well as administrative affairs. She reports to the President of the Management. The approval of the Management is sought in all the important academic and administrative affairs.

A number of committees are formed for academic, administrative, co-curricular, sports and extension activities.

The recruitment and promotion of academic and administrative staff are done as per the norms decided by the University, State Government and the UGC. No permanent academic or administrative staff is recruited since a long time due to the government policy.

The back-log is strictly maintained in the recruitment of the academic or administrative staff. The rules under 69 A, 69 B, and GCSR are strictly followed in the administration.

The promotion of any academic or administrative staff is done taking in mind their seniority. Campus seniority is considered while deciding the Head of a Department.

A Staff-Secretary is elected from among the academic staff who serves as a bridge between the principal and the staffs.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://jppacc.org/uploads/notice/notice_7 v0Y9StN1660979614.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are no specific welfare measures for teaching and non-teaching staff at the institutional level. The members of the Institution stand by one another like the members of a family in the times of difficulty.

During financial or some personal or social crisis of a staffer, the staff members have always extended a helping hand.

There are some unregistered Financial Societies run by the faculties that provide loans to the members against nominal interest and without much paper work formalities. All the members of the staff – academic and administrative – can avail this facility.

However, the institution has always tried to follow and implement

the welfare measures introduced by the government as early as possible.

The permanent staffs of the institution avail the 7th pay structure.

All the permanent staffs are ensured for medical coverage.

Maternity leave of 180 days is eligible for the female staff for maximum of two times. The male staff too can avail the paternity leave.

The institute encourages the faculties to do the research work in their subjects. The faculties are granted duty leaves to attend seminars, conferences, workshops, FDPs etc. The faculties are provided with special leave for the doctoral research.

The institution has a Grievance Redressal Cell that sort out the issues raised by the students and the staffs alike.

There is an SC ST Cell in the institution that works for the rights and welfare of the staff members that belong to the Schedule Cast and the Schedule Tribe.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_Q Y42Bd3e1660980249.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is no formal Performance Appraisal System for teaching and non-teaching staff. However, the same thing is done informally by the Head of the Institution. The teaching staffs are evaluated by their punctuality, sincerity, extra time spent after the College duties, interactions with students, capability to solve the problems of students etc.

The Institution takes note of the faculties who are invited as guest-lecturers by other institutions, or by their positions in various committees of the University. There are many senior faculties who frequently deliver guest-lectures on various topics in the neighbouring institutions. Many faculties hold honourable positions in the committees formed by the University.

Being members of the Board of Studies of their respective subjects, some of the faculties contribute to the preparation of syllabus. Many senior faculties perform Special Duty Officer at University examinations and work in the PG Admission Committee.

The Institution takes note also of the capability of many faculties to interact effectively with the students and to solve their academic as well as personal problems. The new entrants are helped very well during their admission procedure by the faculties.

The administrative staffs are also evaluated informally by their punctuality, sincerity, their attitude to the other members of the Institution as well to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts Internal and External financial audits regularly.

THE INTERNAL AUDIT

The internal audit of the institution is entrusted to qualified chartered accountants who thoroughly check and verify all the financial transactions with the supporting documents. All the vouchers are audited on the half-yearly basis.

The expenses incurred under different heads are thoroughly checked by verifying bills and vouchers. During such verifications, any errors or omissions detected by the auditors are immediately corrected and rectified by the institution. Precautionary measures are taken to avoid recurrence of such errors in future.

THE EXTERNAL AUDIT

The external audit of the institution is carried out by the auditors as per the provisions of the government rules and regulations. Itis done by a government representative from the Direct Payment Branch, Gandhinagar. After the auditing,the report is sent to the Management for reviewing. Any queries and doubts would be attended immediately by providing supporting documents within the prescribed time limits.

The institution has not faced any major audit objection during the past many years. All these measures exhibit the transparency maintained by the institution.The audited statements are duly signed by the authorized auditors and the authorities of the Management.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_b EwQ9TpQl660980397.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has the following fixed sources of income:

- Fees received from the students
- Development grants from the UGC or State Government
- Salary grant

The institution effectively mobilizes the funds in the following ways:

- After the salary of the permanent and ad hoc staffs

- After the maintenance of physical facilities
- After the purchase of books for the college library

The following are some strategies followed for mobilizing funds:

- **The college budget is prepared at the beginning of the academic year**
- **The approval of the Management is sought when big amount is concerned**
- **The grants whenever received is used after the heads prescribed**
- **The surplus amount of the fund is utilized after the welfare activities**

- **The Utilization Certificates of each and every expense are kept by the Institution.**

Effective utilization of infrastructure is ensured by optimum utilization beyond regular college hours to conduct co-curricular, extra-curricular, sports, extension activities, alumni and parent-teacher association's meetings.

The college building is also used for university examinations held by the university for the external students.

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_FO5LAeIJ1660980310.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution carries out a number of academic and administrative activities throughout the year. The IQAC plays an important role in the planning, execution and evaluation of all these activities.

The following are some major activities carried out by the IQAC:

- **Preparation of Academic Calendar**
- **Preparation of Action Taken Report**
- **Preparation of AQAR**

- **Supervising the teaching-learning process**
- **Supervising the evaluation process**
- **Supervising the redressing of grievances of any kind**
- **Introducing and augmenting infrastructural facilities**
- **Encouraging research atmosphere in the institution**
- **Monitoring the co-curricular, extra-curricular, extension and sports activities**
- **Encouraging students' participation in inter-class and inter-college competitions**
- **Encouraging holding inter-college competitions or events**
- **Encouraging holding guest-lectures**
- **Alumni engagement**

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_JNe0VUPc1660980430.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process of the institution is reviewed periodically through assignments, project work, internal tests and University examinations. During this year, the teaching and learning was done on virtual mode due to corona pandemic.

The IQAC set up a structure for the effective teaching learning experience. The following are some measures adopted for the same:

1. **Formation of WhatsApp group for each class:**
2. **Orientation Program for the new entrants**
3. **Formation of various committees having students' participation in them**
4. **Maintaining attendance**
5. **Preparation and circulation of quizzes**
6. **Preparation and circulation of study materials and question banks**
7. **Syllabus coverage**

8. **Enriching the curriculum**
9. **Drawing question papers**
10. **Conducting Internal Evaluation Tests**
11. **Conducting Semester End University Examinations**
12. **Evaluation and declaration of results**
13. **Preparation of Academic Calendar**
14. **Preparation of Action Taken Report**

File Description	Documents
Paste link for additional information	https://jppacc.org/uploads/notice/notice_K1AkjxJv1660980368.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://jppacc.org/uploads/notice/notice_36ZSYA0f1660980465.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following are some measures initiated by the institution for the promotion of gender equity:

The safety and security of all the students has always remained a prime concern of the institution. For that, the timings of the college (from 8 to 1) are quite convenient for the girls who commute from the neighbouring villages.

Sports practices and other activities are completed before 2 pm. In case of staying back, the girls are escorted to their homes. While going outstation for participating in the inter-college events, a female faculty always accompanies the girls.

All the students have been given ID cards to prevent the entry of the outsiders. The two watchmen mind this business.

The girls are given helpline numbers to use in emergency.

Self-defence programs are held at regular intervals.

During exams, elections and annual day celebrations, presence of the police is insisted.

The Anti-ragging Committee is formed for the safety of all the students.

Separate rest rooms and wash rooms are there for the girl and boy students.

Academic counselling is available to all. The girls are counselled informally regarding their personal and/or social problems.

The Women's Committee organizes a number of activities for women empowerment.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jppacc.org/uploads/notice/notice_h cVbODuD1660980546.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution tries its best retain its environment eco-friendly. For that, the following initiatives have been undertaken:

- **Solid waste management is done traditionally. A number of dustbins are placed in the lobbies, on the playground, in the classrooms and staff rooms.**
- **The solid waste collected thus is disposed into the dustbins placed outside the college building by the Municipality. The Municipality daily collects the rubbish.**
- **The garden waste is collected and burnt in an open area.**
- **The liquid waste is discharged into the septic tanks.**
- **The e-waste management has rarely to be done. In that case,**

the scrap is sold to e-waste collection company.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is situated in a rural area. Most of the students come from the Pardi town and from the surrounding villages. Most of the students belong to the socially and economically backward classes. Therefore, socioeconomic diversity is not strongly felt in the institutional environment.

The institution receives students following various religions. The majority are the Hindus. There are many students from Muslim and Christian communities. All these students celebrate one another's festivals. During Navratri celebrations, the Muslim and Christian students also participate in garba. The institution has not yet witnessed any case of unrest due to religious disparity.

Many students who come from the rural tribal belt, speak the dialect of their regions. Some non-Gujarati students and Muslim students have Hindi as their mother tongue. But this does not serve as a language barrier as they all are fluent in Gujarati.

The values of tolerance and harmony are instilled by many cultural activities undertaken by the institutes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution works for the sensitization of students and employees to the constitutional obligations. The students are made aware of their rights, duties and responsibilities as a wakeful citizen.

Many of the extension activities give students some exposure to their social responsibilities. Every year, the NSS units arrange visit to jail, old-age home, school for differently abled students etc. Such events make students aware of the dark side of the society and their role and responsibility towards them.

During the annual camping, the students spent a week in a nearby village doing a number of extension activities such as making a survey of the village in some aspect, holding a free eye check up camp and free distribution of spectacles. Such events teach them that SHARING IS CARING. Such events imbibe the true spirit of NSS i.e., SERVICE into students.

The celebration of national festivals such as the Independence Day and the Republic Day make them aware of their duty towards their motherland. All the NCC activities do the same thing.

As for the values, they are taught in a number of ways: by the teaching and behaviour of the teachers, through syllabi, through co-curricular, extra-curricular and extension activities.

Due to online teaching throughout the year, the extension activities could not be carried out.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates a number of national and international commemorative days and organizes many events and festivals of the same. They are as follows:

1. **International Yoga Day is celebrated on 21 June**
2. **Independence Day on 15 August**
3. **Online Tree Plantation Program**
4. **Celebration of Constitution Day**
5. **Yuva Din or Swami Vivekanand Jayanti is celebrated on 12 January**
6. **Republic Day is celebrated on 26 January**
7. **Voter's Day**
8. **Celebration of "Azadi ka Amrit Mahotsava"**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
  1. CIRCULATION OF ONLINE QUIZZES


Objectives:

  • To engage students and other civilians with creative
    activities.
  • To arouse awareness about the topics of the quizzes



The Context:

Due to lockdown people felt very uninspired. To engage students
and other citizens, some online quizzes were circulated on various
topics.



The Practice:

  • Total 3 quizzes have been circulated
  • E-certificate of participation was issued to those who
    scored 70% or more points.


Evidence of Success:

  • The Department of History circulated a state level quiz on
    AWARENESS FOR CORONA VIRUS.


Total 694 responses were received.


  • The Department of English circulated two National Level
    Quizzes on ENGLISH GRAMMAR and ENGLISH LITERATURE.


Both the quizzes received 741 and 333 responses respectively.
```

1. CONTINUOUS EVALUATION BY ONLINE QUIZZES

-
- To engage students during lockdown
- To check their progress in study

The Context:

To check the progress of the students, syllabus-based online quizzes have been circulated.

The Practice:

The links for the quizzes have been circulated in the respective WhatsApp groups of different classes.

Evidence of Success:

The responses of the students have been saved in Google Drive.

Problems Encountered and Resources Required:

Many students complained of not having smartphones and/or not having network to attempt the quizzes.

File Description	Documents
Best practices in the Institutional website	https://jppacc.org/uploads/notice/notice_n 2L5A4rt1653844474.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Catering Higher Education to the surrounding rural and tribal areas:**

Primary vision of the College is to cater higher education to the students of the surrounding rural and tribal areas. The majority of the students belong to the socially and economically backward classes.

- **Women Empowerment:**

Majority of the students are girls. This year there are 820 girls out of total 1187 students. A number of activities are done for women empowerment by the Women's Cell and NSS.

- **Extension Activities:**

There are two troops of NCC, one for the boys and other for the gilrs.

There are three units of NSS. All the extension activities are carried out by NCC and NSS.

- **Institutional Scholarships:**

The students who score highest marks in their classes or subjects are given cash prizes as scholarship. The money for the same is funded by the faculties, the retired faculties and some philanthropists.

- **The Gold Medallists:**

So far, 16 students have topped the University at UG and PG levels in the subjects of History and Gujarati.

- In the B.Com. Programme, Taxation is offered as an elective course. Only three colleges affiliated to Veer Narmad South Gujarat University offer this subject.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **Co-curricular, extra-curricular, sports and extension activities**

Various co-curricular, extra-curricular, sports and extension activities are routine activities of the college. They are helpful for the holistic development of students. The IQAC asked the chairpersons of various committees to hold more and qualitative activities that can benefit students in some ways.

- **Representation of the college in inter-college activities and competitions**

The Heads of the Department and Chairpersons of various committees are asked to encourage and prepare students for inter-college and inter-university activities and competitions.

- **Inclusion of more books to the college library**

Every year, a number of textbooks, reference books and periodicals are added to the college library. It is planned to add more books that are in demands by the staff and the students.

- Apply for the vacant posts in the department of Commerce

There used to be 2 full time faculties in the Department of Commerce. Both of them have retired and the teaching is done by appointing ad hoc staffs.

- Promoting Research Work

The faculties are asked and encouraged to do research work in their respective subjects and also to participate in seminars, conferences etc., to publish papers in the University approved magazines and journals.

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